

Proceedings of  
16<sup>th</sup> Meeting of Board of Governors  
Government College of Engineering, Kalahandi, Bhawanipatna  
Hybrid Mode

Date: 25-07-2025

Time: 11.30 AM

Venue: Government College of Engineering, Kalahandi, Bhawanipatna



**GOVERNMENT COLLEGE OF ENGINEERING,  
KALAHANDI**

**July 2025**

MINUTES OF 16<sup>TH</sup> BoG MEETING HELD ON 25-07-2025

The minutes of the 16<sup>th</sup> meeting of Board of Governors of Government college of Engineering, Kalahandi held on 25-07-2025 at 11.30 AM in the Board Room of GCEK, Bhawanipatna on hybrid mode.

The following members of BoG were present

S.N	NAME	DESIGNATION	
1.	Prof. (Dr.) Debi Prasad Mishra, Professor, Department of Aerospace Engineering, IIT Kanpur	Chairman	Online
2.	Mr. Sukanta Kumar Pradhan, Additional Secretary to Govt., SD & TE Deptt. Govt. of Odisha.	Member ( State Govt. Representative)	Online
3.	Prof. (Dr.) Sidhartha Panda, Professor, Dept. of Electrical Engineering, VSSUT, Burla	Member ( Nominee of the BPUT, Odisha)	Online
4.	Dr. Gopal Charan Behera, Associate Professor, Dept. of Civil Engineering, GCEK, Bhawanipatna.	Member	Offline
5.	Dr. Basant Kumar Swain, Assistant Professor, Dept. of Comp. Sc and Engineering, GCEK, Bhawanipatna.	Member	Offline
6.	Prof. (Dr.) Anup Kumar Panda, Professor, Dept. of Electrical Engineering, NIT, Rourkela.	Member ( Educationist)	Online
7.	Mr. Aswini Kumar Rath, Director & CEO, Batoi System Pvt. Ltd.	Member ( Industrialist)	Online
8.	Mr. Suresh Chandra Samal, Group General Manager, NALCO, Odisha	Member ( Technocrat)	Online
9.	Mr. Durga Prasad Majhi, Assistant Manager, State Bank of India, Baliguda, Odisha.	Member ( Alumni)	Online

  
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10.	Mr. Sourav Sarkar, Asst. Manager, OHPCL, Odisha	Member (Alumni)	Online
11.	Prof. (Dr.) Subransu Sekhar Dash, Principal, Government College of Engineering Kalahandi, Bhawanipatna.	Member Secretary	Online

### Welcome address by the Chairman, Board of Governors

At the outset, the Honorable Chairman extended a warm welcome to all members present at the 16<sup>th</sup> meeting of the Board of Governors, expressing sincere appreciation for their participation. Noting that the quorum was fulfilled, he requested the principal to proceed with the agenda.

### 16.1 Confirmation of minutes of the 15<sup>th</sup> meeting of the Board of Governors held on 17<sup>th</sup> April 2025.

The 15<sup>th</sup> BoG meeting was held on 17-04-2025 at Board Room of GCEK, Bhawanipatna. The minutes of the meeting were circulated. No comments have been received so far.


**Resolution:** The BoG approved the proceedings of 15<sup>th</sup> minutes of meeting.

### 16.2 Action taken report of 15<sup>th</sup> meeting of the Board of Governors held on 17-04-2025 at GCEK, Bhawanipatna.

The Action taken report of 15<sup>th</sup> BoG meeting was presented before the Board members by Principal as tabulated below.

Item	Agenda	Action Taken
15.4	Approval of the 2 <sup>nd</sup> Finance committee meeting held on 17th April 2025 at 9.30 AM in the Board room of GCEK, Bhawanipatna. The approved minutes of 2 <sup>nd</sup> Finance Committee meeting has already been uploaded on the college website.	The approved minutes of 2 <sup>nd</sup> Finance Committee meeting has already been uploaded on the college website.
15.5	To discuss and approve the organizational structure of GCE Kalahandi with duties and responsibilities of Deans.	The Board has approved the proposed organizational structure with duties and responsibilities of the Deans.
15.6	Discussion and Approval of reduction in intake strength of mechanical branch from 120 to 60.	Board recommended to a send the letter to the Government.

  
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15.7	Discussion and Approval of appointment of Attendant to Departments.	The Board members discussed the matter and expressed concern over the functioning of departments and offices with a limited number of ministerial staff and recommended to assess and determine the minimum required number of non teaching staff for each department and office. The minimum requirement of additional manpower has been assessed and prepared which is also an agenda of next BoG Meeting.
15.8	Discussion and Approval of creation of post for Non-Teaching staff.	The Board recommended preparing a department- and office-wise requirement plan for non-teaching staff. Requirement has been calculated as per the availability of non-teaching staff in accordance with Department and office wise and it is also placed as an agenda of next BoG Meeting.
15.9	Discussion and Approval of Ph.D program of Mrs. Basanti Behera, Asst. Prof. Mechanical Department under QIP Program.	The Board discussed the matter and approved the proposal and Mrs Behera has been relieved with effective from 15.07.2025(AN) vide letter No. GCEK/1129 dated 11.07.2025.
15.10	ANY OTHER ITEMS	
	15.10.1 Addition of New BoG Member against Vice Chancellor of Manikeswari University	Board members expressed their condolences over the sad demise of Prof. (Dr.) Sanjay Kumar Satapathy and proposed that a new member from the Dean of College of Agriculture, Bhawanipatna be nominated to the BoG as the representative of the Educationist from the region Nominated by State. Prof. (Dr.) S.K. Nayak, Dean has kindly accepted the request letter No. GCEK/1174 dated 21.07.2025 to serve as the member of BoG.
	15.10.2 EPF to DLR members	The board discussed the matter and approved the proposal.

**Resolution:** The Board reviewed and duly noted the action taken report on 15<sup>th</sup> BoG agenda and expressed appreciation for the steps undertaken by the Institute.

**16.3 Approval of 3rd Finance committee meeting that held on 25<sup>th</sup> July 2025 at GCEK, Bhawanipatna.**

The proceedings of the 3<sup>rd</sup> Finance committee was circulated to the members which is given below.

  
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Item No.	Details of the item	Resolution
3.1	To confirm the Minutes of the 2 <sup>nd</sup> Meeting of the Finance committee of GCE Kalahandi, Bhawanipatna held on 17.04.2025	The Minutes of the 2 <sup>nd</sup> Meeting of the Finance Committee held on 17.04.2025 at GCE, Kalahandi, Bhawanipatna were discussed and since there were no comments received from any of the distinguished members of the Committee, the Finance Committee confirmed the same.
3.2	Action (s) Taken Report (ATR) in respect of the decision of the 2 <sup>nd</sup> FC.	The actions taken on the resolution of the 2 <sup>nd</sup> Meeting of the Finance Committee held on 17-04.2025 at Board Room GCE Kalahandi was circulated as part of the agenda items. During the meeting, the action taken report on the agenda items were elaborately explained to the Committee members. After deliberation on the ATR, the Finance Committee agreed and noted the action taken by the Institute.
3.3	Renovation of toilet-cum-bathroom of hostels and inside painting of hostels with minor works. The government has accorded approval of ₹3,36,81,200.00 to undertake the works from the development fund managed by the college.	The Finance Committee approved the above estimated cost of ₹3,36,81,200.00 which is to be spent from the college development fund as the matter of urgency and to execute the repair and renovation work. However, the FC suggested to form a committee to inspect the hostels and ascertain the quantum of work to be carried out, as per the Detailed Project Report (DPR) submitted by the R&B Division, Kalahandi. FC suggested to place the above amount in the supplementary budget 2025-26 for the necessary sanction.
3.4	The payment of GIS amount of ₹6,00,000.00 to the nominee of deceased faculty. Late Saujanya Kumar Sahu, Assistant Professor, CE from the Development fund of the college.	FC suggested that the GIS amount mentioned above cannot be spared from the development fund and to place it in the supplementary budget 2025-26 for necessary sanction.
3.5	Repairing / maintenance of 33/0.4 KV substation with an estimated cost of ₹ 13,72,070.00	The Finance Committee declined the proposal as the amount mentioned above for repair/renovation work of 33/0.4 KV substation cannot be spent from the development fund of the college. However, the FC suggested for placing the above fund in the supplementary budget 2025-26 for necessary sanction and discuss the advantages / disadvantages of handing over of the above substation to the concerned authority and same is to be placed as an agenda item in the next FC meeting.



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3.6	Computer Requirement 130 Nos for various department and Labs.	The Finance Committee approved the proposal for the discussion. The fund requirement for purchase of 130 nos. of computer will be placed in the supplementary budget for 2025-26 for necessary sanction.
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**Resolution:** Board approved the proceedings of the 3<sup>rd</sup> Finance Committee.


#### 16.4 Discussion and Approval for engagement of Non-Teaching staff

The Principal apprised the Board members of the current status of administrative operations. It was informed that the Offices of the Principal, Financial Officer (FO), and Registrar are functioning with a limited number of office bearers and supporting staff. Furthermore, the Offices of the Deans, Heads of Departments (HODs), the Training and Placement Cell, and other administrative units are operating without any dedicated supporting staff. The Principal also presented details of the existing non-teaching staff along with the minimum required manpower for efficient functioning. However, as per UGC guidelines, institutions are permitted to appoint non-teaching staff up to 1.1 times the approved strength of the teaching faculty.

It is proposed that a minimum of six (06) ministerial staff and five (05) attendants be engaged through outsourcing. Furthermore, the appointment of at least one (01) Physical Education Teacher (PET) is essential to coordinate and promote sports and physical education activities for the approximately 1,200 students on campus.

S. N	Name of the Office	Existing		Required	
		No. of Ministerial Staff	No. of Attendant	No. of Ministerial Staff	No. of Attendant
1.	Principal Office	0	01	01	01
2.	Registrar Office	01	01	01	
3.	Accounts	02	01		
4.	T & P	01	0		
5.	DSW Office	01	0		
6.	Dean UG,PG Office	0	0	01	
7.	HOD Civil (Including Labs)	0	01	01	01
8.	HOD CSE (Including Labs)	0	01		01
9.	HOD EE (Including Labs)	0	01	01	01

  
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10.	HOD ME (Including Labs)	0	01		01
11.	HOD B.SC & HUM (Including Labs)	0	01		
12.	SAC BUILDING	0	0		
13.	LIBRARY	02	01		
14.	EXAMINATION	01	02		
15.	PROCUREMENT/CENTRAL STORE	01	0		
16.	SPORTS	0	0	1	
17.	IQAC	0	0	1	
	<b>Total</b>	<b>09</b>	<b>11</b>	<b>07</b>	<b>05</b>

**Resolution:** A detailed discussion was held regarding the engagement of ministerial staff and office attendants in the institute. It was unanimously agreed that engaging ministerial staff is essential for the smooth functioning of administrative operations. However, the members expressed concern that appointing attendants for the offices of the Heads of Departments would impose an additional financial burden. After thorough deliberation, it was collectively agreed to engage seven ministerial staff, including one Physical Education Teacher (PET).

**16.5 Discussion and Approval of Consolidated Salary of ₹25,000/- per Month for Skilled and Experienced Personnel.**

Principal appraised the board that Establishment Section, Principal's Office, and Accounts Section are presently operating without adequately experienced and skilled personnel, which hampers the efficient execution of essential tasks and compliance with audit requirements. It is therefore proposed to engage at least three qualified personnel, each with a minimum of ten years of relevant experience, at a consolidated monthly salary of ₹25,000. The existing outsourcing salary structure has proven insufficient in attracting suitably qualified and experienced candidates for these critical roles.

**Resolution:** After thorough deliberation, it was resolved that since the engagement of office bearers is done through outsourcing, offering higher remuneration to select individuals may lead to controversy and create administrative challenges for the institute. Therefore, the Board advised that the remuneration of outsourced personnel be fixed considering their skill set and experience, and in compliance with the outsourcing agency's prescribed guidelines.

  
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## 16.6 Any other point with permission of Chair.

### 16.6.1 Preparation of Institutional Development Plan ( IDP )

Honourable Chairman BoG proposed for preparation of IDP to streamline institutional growth in a phased and measurable manner, to align the institute with national and international educational standards. Also Board members emphasized IDP will help in creating a sustainable model for academic excellence and institutional self-reliance.

**Resolution:** The Board members discussed this matter and all agreed on preparation of short term and long term plans for the IDP.

### 16.6.2 Functioning of ICC cell

Honourable Board of Governors (BoG) member, Mr. Suresh Chandra Samal, Ex-Group General Manager, National Aluminium Company Limited (NALCO), expressed his concern regarding the current issues involving student-related cases in Odisha. He specifically enquired about the functioning of the Internal Complaints Committee (ICC) in the institute.

The Principal responded by presenting the current constitution and operational status of the ICC Cell at the institute.

#### **Resolution:**

The Board deliberated on the matter and unanimously agreed that, in addition to the existing mechanisms, motivational talks and awareness sessions should be organized for students, with a special focus on inviting eminent speakers.

Meeting ended with a vote of thanks to the Chair.



(Principal)

**Member Secretary**  
Govt. College of Engineering  
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(Chairman)

**Chairman**  
**Board of Governors (BoG)**  
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