



**GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI,
BHAWANIPATNA**

No: GCEK/365

Date: 05/04/2023

**WALK-IN INTERVIEW FOR ENGAGEMENT OF PLACEMENT OFFICER ON
CONTRACT BASIS**

Government College of Engineering, Kalahandi, Bhawanipatna invites applications for the position of one Placement Officer for its Training & Placement Cell. The essential qualification is MBA and at least two years' experience preferably in placement related activities in Engineering, Management Institute/University or two years' experience in an industry.

The engagement is purely temporary in nature and will form no basis either legally or otherwise to claim for regularization against the post or any other post.

Walk-in interview will be conducted on 24/04/2023. The applicants are required to fill up the application form after depositing an application fee of ₹300 (Rupees Three hundred Only) in the form of Demand draft in favour of Principal, Government College of Engineering, and Kalahandi payable at Bhawanipatna. Also, the candidates are required to come with the attached application form with photocopy of the all the relevant documents as proof of qualification, publication, experience etc.

ESSENTIAL QUALIFICATION:

The essential qualification is Two years MBA in HR and preferably at least two years prior experience in placement related activities in Engineering, Management Institute/University or two years' experience in an industry.

DESIRABLE QUALIFICATION:

The individual should be energetic, proactive, and a good communicator; excellent written and oral communication skills in English; ability to effectively use modern computing, document preparation, data analysis, and networking applications and tools; strong analytical abilities, in order to analyse data as dealt with in science administration, provide visualization of the data, and draw inferences. Excellent organizational and interpersonal skills are essential. The individual is expected to work in consultation with the Professor, Training & Placement of the College.

REMUNERATION:

Rs.35,000/- per month (consolidated).

OTHER TERMS & CONDITIONS

1. Engagement of Placement Officer is purely temporary for a period of eleven months. Such selected Placement Officer will assist in interaction with the industry and carrying the ground work for placement of the students.

2. The selected candidates shall have to furnish an agreement in a non-judicial stamp paper.
3. The contract can be terminated at any time by giving one month's notice, by either side.
4. No TA/DA will be provided for attending the interview



A handwritten signature in blue ink, appearing to read 'S. Saha', with the date '05/04/23' written below it.

Principal
GCEK, Bhawanipatna

**GOVERNMENT COLLEGE OF ENGINEERING
KALAHANDI, BHAWANIPATNA**

APPLICATION FORM FOR PLACEMENT OFFICER

1. Name in Full :
(in block letters)
2. Date of Birth & PAN Number :
(DD/MM/YY)
3. Nationality :
4. Category *(General/ SC/ST)* :
5. Sex *(Male/ Female)* :
6. Marital Status *(Married / Unmarried)* :
7. Father's Name/ Husband's Name :
8. Address for Correspondence :
9. Mail id and Mobile Number :
10. Permanent Address :

11. Academic Qualifications
(from HSC onwards)

Sl. No	Exam Passed	University / Board/ Institution	Month/ Year of passing	Subjects In which degree awarded	Specialization If any	% of mark s/ CGP A	Division
1.	HSC						
2.	12 th						
3.	Graduation						
4.	MBA						
5.	Ph.D.						

** Please provide qualifications HSC /10th onwards and percentage of mark in two decimal point*

** In case of CGPA / CPI, please give marks in percentage along with the conversion formula. Attach the Xerox copy of all the certificates.*

12. Employment Records: Attach relevant copies of service records/Experience Certificates

Name and address of employer	Period of Service		Designation	Scale of Pay	Work description	Reason of leaving	Total period of employment
	From	To					

13. Other Academic Activities (Curricular/ co-curricular / Examination/ Hostel/ Sports/NSS/ NCC/ Scouts etc) :

Sl. No.	Name of the activities	Date of the activities held	Remark
1.			
2.			

14. Minimum joining time require (if selected):

15. Any other information in support of your candidature:

16. Declaration:

I declare that the foregoing information is correct to the best of my knowledge and belief and nothing has been concealed / distorted. If any time, I am found to have concealed / distorted any material information, my appointment shall be liable to summary termination without notice. I will, if and when required, take up duty in the discharge of Government assignment anywhere in India.

Place:

Date:

Signature of the candidate