

GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI  
BHAWANIPATNA



Minutes

of

1<sup>st</sup> BOARD OF GOVERNORS (BoG) MEETING

Date: 23<sup>rd</sup> July, 2018 Time: 10:30 A.M.

Venue: Central Institute of Plastic Engineering & Technology, Patia,  
Bhubaneswar-751024



GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI  
BHAWANIPATNA

(A Constituent College of BPUT, Odisha)

Minutes of 1<sup>st</sup> BoG Meeting held on 23.07.2018

Minutes of the 1<sup>st</sup> meeting of board of governors of Government College of Engineering, Kalahandi, Bhawanipatna held on 23<sup>rd</sup> July 2018 at 10:30 A.M. in the board room of CIPET, Bhubaneswar

The following members attended the meeting:

- |  |                           |
|--|---------------------------|
| 1. Prof.(Dr.) Sanjay Kumar Nayak<br>Director General, CIPET                  | Chairman                  |
| 2. Shri Aswini Kumar Rath<br>CEO, BATOI Systems Pvt. Ltd.                    | Member                    |
| 3. Prof.(Dr.) Kishor Chandra Panda<br>Prof & Head Dept. of Civil Engg., GCEK | Member                    |
| 4. Dr. Chitaranjan Dash<br>Head, Dept. of Basic Science, GCEK                | Member                    |
| 5. Dr. Dulu Patnaik<br>Principal, GCEK                                       | Convener                  |
| 6. Prof.(Dr.) Sujit Kumar Dash<br>Prof. in Civil Engg., IIT, Kharagpur       | Member (Present on Skype) |

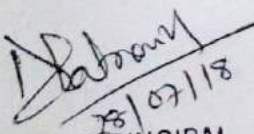
The following members could not attend the meeting due to Preoccupations and was granted leave of absence by the Chairman.

- |   |        |
|---|--------|
| 1. Shri Sanjay Kumar Singh, IAS<br>Commissioner-Cum-Secretary<br>SD&TE, Govt. of Odisha | Member |
| 2. Prof.(Dr.) Pradipta Kumar Behera<br>Professor in Chemistry<br>Sambalpur University   | Member |
| 3. Dr. Ramchandra Krishnarao Galgali<br>Retd. Sr. Scientist<br>IMMT, Bhubaneswar        | Member |

At the outset, Prof. Dulu Patnaik, Principal, GCEK, Bhawanipatna welcomed Chairman and all the members present and made a brief introduction of each members of the BoG. Principal also delivered a presentation about the college; briefed about TEQIP-III and solicited co-operation from all the members for all-round development of the college.

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The Chairman also welcomed all the members of the BoG and expressed his vision to make the College the "Center of Excellence" of National and International repute.

Thereafter with the permission of the Chairman, the proceedings of the BoG started.

The agenda items were taken up for the consideration.

Item No. BoG:1.1

To note and approve the TEQIP-III institutional unit and its composition as follows :

The institutional TEQIP Units formed based as per the guidelines of TEQIP-III.

- a. Institutional Project Director (IPD) : Prof.(Dr) Dulu Patnaik, Principal
- b. Institutional Project Coordinator(IPC) : Dr. Chitaranjan Dash, Asst.Professor
- c. Nodal Officer(Academics) : Prof.(Dr) Kishor Chandra Panda, Professor
- d. Nodal Officer (Finance) : Mr. Ajit Kumar Pattanaik, Asst.Professor
- e. Nodal Officer (Procurement) : Mr. Gopal Behera, Asst.Professor

In addition, The Purchase Committee to look after the procurement activities is formed with the following members;

- a. Principal & IPD, TEQIP III - Chairman
- b. IPC, TEQIP III - Member
- c. All HoDs - Member
- d. Nodal Officer (Procurement) - Member Convener
- e. Nodal Officer (Finance) - Member
- f. Faculty Member 1 - [Dr. A.K.Baliarsingh, Associate Professor (EE)] - Member
- g. Faculty Member 2 - [Dr. P.K.Muduli, Associate Professor (CE)] - Member

The members of the board have agreed on this selection and same has been approved. (Annexure-"A")

Item No. BoG:1.2

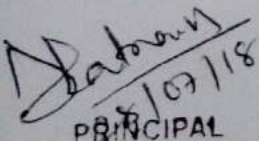
To note and approve the expenditures:

The total expenditures made under TEQIP-III as per the allotment from Oct. 2017 to June 2018 in three quarters till 30<sup>th</sup> June 2018 is Rs.64,52,017/- (Including the Salary of Quality Teachers as per TEQIP is Rs. 33,53,226/- against the sanctioned amount of Rs. 3,36,10,967/- is to be approved. The expenditures are also for faculty training (FDPs) and conducting Workshops, Seminar and Conferences etc. of various Departments.

The BoG approved the above expenditures.

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**Item No. BoG:1.3**

**To approve the appointment:**

Three persons as Accounts Asst. - 01, MIS-cum-Monitoring Asst. - 01, Attendant- 01 had been posted in the TEQIP-III cell through Outsourcing Agency with due procedure, with monthly remuneration of Rs. 10000/- each for Accounts and MIS personal and Rs. 8000/- for Multi-Tasking Attendant in order to carry out the TEQIP activities smoothly.

The BoG approved the proposal.

(Annexure-"B")

**Item No. BoG:1.4**

**To approve the purified water supply:**

There is acute shortage of water inside the campus for which a project for water supply from "Sagada" river is initiated. The estimated costs of the project are around 1.07 Crores estimated by The PH Division, Bhawanipatna, Kalahandi.

The project is approved unanimously by the members of the board.

(Annexure-"C")

**Item No. BoG:1.5**

**To note and approve the procurement:**

To procure different Lab equipments; the tentative budget is Rs. 3,10,79,000/- and the procurement process will be through PMSS as per guidelines of TEQIP-III.

The Board approved the procurement of the equipments as per the norms of TEQIP-III and also to follow the norms laid down by Govt. of Odisha. Chairman also directed to take financial management training at NIFM, New Delhi for the persons dealing with financial activities.

(Annexure-"D")

**Item No. BoG:1.6**

**To note and approve the establishment of Civil Engg Laboratories:**

The following Civil Engg. Laboratories required to be established and Survey equipments are to be procured.

1. Material/Concrete Testing Laboratory
2. Structural Laboratory
3. Transportation Laboratory
4. Geo Technical (Advanced) Laboratory
5. Environmental Laboratory
6. Auto CAD/Engineering Graphics Laboratory

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The board unanimously agreed for set up of the labs of civil Engineering Dept. however Chairman emphasized on the design of the labs. For this he has given the responsibility to the HoD Civil Engg. to prepare the design of the laboratories. (Annexure-"E")

**Item No. BoG:1.7**

To note and approve the establishment of SWAYAM-NPTEL Cell and Four Smart Class rooms:

To establish SWAYAM-NPTEL Cell and one Smart Class room for each Department( Total four numbers) in the main academic building and the estimated cost is approx Rs Sixty Lacs only.

The proposal is approved by the BoG.

**Item No. BoG:1.8**

To note and approve the establishment of Police Out-Post and Post Office inside the college:

As per the initiative taken by Principal, there is a need for a rent free accommodation & electricity for the establishment of Police Out-Post and Post Office at the Students Activity Center in the college campus.

The proposal is approved by the BoG.

**Item No. BoG:1.9**

To approve the man-power and transportation required for the College Dispensary.

Proposal is placed to make the Dispensary functional by appointing Doctor, Nurse and Pharmacist on contract/ outsourcing basis as applicable. Further engagement of an Ambulance is required for the students (preferably during night time for hostels).

The proposal is approved by the BoG and directed to follow the due procedure.

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**Item No. BoG:1.10**

To note and approve the Travel agency and catering services and others during TEQIP activities:

The PFMS is based on the rule of BDT, so in order to carry out the arrangement of different activities of the college the following vendors providing service inside the campus may be approved to be listed as vendors for TEQIP-III.

For Travel Agency:

1. Smart Tour and Travels, Bhubaneswar (Approved by BPUT, Odisha)
2. OTDC, Bhubaneswar
3. Local Registered Agency at Bhawanipatna/Kalahandi.

For Catering Services:

1. M/s Golden Caterers (Running Hostel mess)
2. M/s SAI Infotech Ltd. (Running college Canteen)

For Office stationaries :

1. Flora Enterprisers, GCEK Campus
2. BidyaBhawan, Bhawanipatna

The proposal is approved by the BoG.

**Item No. BoG:1.11**

To note and approve the guidelines for students DA & TA.

As per TEQIP-III guidelines students can participate in different seminars, conference & technical events organized by NIT, IIT and TEQIP funded institutes. Since there is no TA/DA guidelines, so it is proposed to provide Sleeper class rail ticket and Rs. 300/- DA per student per day.

The proposal is approved by the BoG.

**Item No. BoG:1.12**

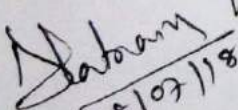
To note and approve the guidelines for attending Conferences, Seminars and Workshops by the faculty members.

Faculty members can avail maximum 12 days to attend the Seminar, Conference and FDP either for paper presentation or for invited talk per year. Maximum of Rs 15,000/- only or as per actual(Should be below Rs15,000/-only) will be reimbursed as Registration fees per year till the availability of TEQIP fund.

Approved by BoG.

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Item No. BoG:1.13

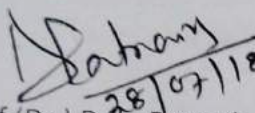
Any additional discussions with the permission of the Chair.

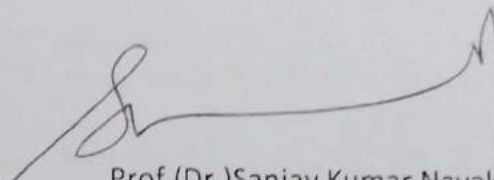
No point was raised by any member.

Item No. BoG:1.14

The Chairman has proposed to conduct the second meeting of BoG preferably in the month of December 2018 at GCEK Bhawanipatna.

The meeting was ended with vote of thanks to the Chair.

  
28/07/18  
Prof.(Dr.) Dulu Patnaik  
Principal & Convener  
**PRINCIPAL**  
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Kalahandi

  
Prof.(Dr.) Sanjay Kumar Nayak  
Chairman  
**Chairman**  
**Board of Governors**  
**Government College of Engineering**  
**Kalahandi, Bhawanipatna**

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