



**OFFICE OF THE PRINCIPAL
GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI,
BHAWANIPATNA**

No: GCEK /351

Date:26/04/2022

QUOTATION CALL FOR ANNUAL CULTURAL FUNCTION

Sealed quotations are invited from the registered **Event Management Firms** having valid GST registration number for organizing the Annual Cultural function-2022, which is scheduled to be held on 10th and 11th May 2022. The details of quotation documents along with terms and conditions may be downloaded from the College website <http://www.gcekbpatna.ac.in>.

The approximate cost for the work is Rs. 5 lakhs (Rupees five lakhs only) including all taxes. Quotations call documents must reach the office of the undersigned on or before **06/05/2022 by 12 Noon** through **Registered / Speed post / Courier services/ By hand etc.** along with Demand drafts of **Rs. 500/-(Rupees Five Hundred) and Rs. 30,000/-(Rupees Thirty Thousand)** towards the cost of the quotation paper and Earnest Money Deposit (EMD), respectively in favor of Principal, Government College of Engineering, Kalahandi, Bhawanipatna payable at Bhawanipatna. The quotations will be opened on **06/05/2022 at 2 PM in the board room.**

The undersigned reserves the right to extend the date and accept or reject any or all quotations without assigning any reason thereof.

Sd/-
PRINCIPAL
GCEK,Bhawanipatna



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1. BIDDER PARTICULARS (To be filled by the bidder)

| Sl. | Particulars | |
|------|---|--|
| i | Name of the Event Management Firm : | |
| ii | Name of the Proprietor/Partner/Director : | |
| iii | Email address: | |
| iv | Telephone Number(s): | |
| v | Tender Cost DD No. Date and Bank: | |
| vi | EMD, DD No. Date and Bank: | |
| vii | Sale Tax/ GSTIN/ Service Tax Registration No.: | |
| viii | Permanent Account No.(PAN): | |
| ix | Firm Registration Certificate: | |

2. DOCUMENTS TO BESUBMITTED:

- i) Self attested copy of PAN
- ii) Self attested copy of GSTN/Sales Tax/TIN certificate/Service Tax Registration certificate
- iii) Self attested copy of GSTN clearance certificate / Service Tax PaidCertificate
- iv) Self attested copy of Experience certificate for doing similar job (at least one year / five events in reputed organizations)
- v) DD of Rs.500/- towards paper cost
- vi) DD of Rs.30,000/- towards EMD
- vii) Tender document signed with seal & date on each page.
- viii) Declaration form duly signed(Annexure-I)

Note: If the above documents are not submitted the tender will be summarily rejected.



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1. FINANCIAL BID:

The Bidders are requested to quote their rate as per the existing permanent stage of size (40x30 SQFT) and Ramp (15x10 SQFT) in our college campus.

| SI No | Requirement Details | Description/Units |
|---|---------------------|------------------------------|
| 1 | JAGANNATH IDOL | 3.5 ft (WOOD) |
| 2 | Stage Carpeting | |
| 3 | Gate | 1 box (ANUGOONJ 2K20) |
| Sitting Arrangement | | |
| 4 | Plastic Chair | 600 |
| 5 | Banquet Chair | 50 |
| 6 | Steel Sofa | 3-seater (15 no's) |
| Visual | | |
| 7 | LED Backdrop | 15ft*8ft |
| Light, Sound and Campus Decoration | | |
| 8 | Flame Thrower | 2 |
| 9 | Smoke | 3 |
| 10 | Follow spot | 2 |
| 11 | Par cans | 50 |
| 12 | White metal | 10 |
| 13 | Green metal | 8 |
| 14 | Rice light | 800 ft running (led running) |
| 15 | Sharpy | 6 |
| 16 | Line array | 8 |
| 17 | Top | YAMAHA 'DZR315-D' (14nos) |
| 18 | Base | POPE 'LD-218B' (10nos) |
| 19 | Monitor | YAMAHA(6 nos) |
| 20 | Mixture | YAMAHA |
| 21 | Microphone | With Cord (7 nos) |
| 22 | Microphone | Cordless (7 nos) |
| 23 | DJ Console | 1 |
| 24 | Lapel Mic | 4 |
| 25 | Amplifier | 11 |
| 26 | Screen Projector | 2 |
| 27 | Podium Microphone | 2 |
| 28 | Snake Cable | 35 |
| 29 | Mic stand | 2 |
| 30 | Jack cable | 10 |
| 31 | LED park | 25 |
| 32 | Beam/City light | 8 |
| 33 | Laser jumbo | 4 |
| 34 | RGB | 40 |
| 35 | Stroke Light | 4 |
| 36 | DMX | 2 |
| 37 | Laser RGB | 3 |
| 38 | Array light | 4 |
| 39 | Moving head | 8 |

At: Kandhabandopal PO: Risigaon Via: Bhawanipatna Dist: Kalahandi-766002
Website: www.gcekbpatna.ac.in



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| | | |
|----------------|---|---|
| 40 | Flex for Ramp front & both side front(Content will be provided) | Ramp front-9ft*3.6ft Both side front-20ft*3.2ft |
| 41 | Selfie zone | Red carpet with white velvet background. |
| 42 | Flex | For box gate |
| 43 | VIP & Stage barricading | iron 200 ft |
| 44 | VIP area carpet | 2000sq ft |
| 45 | Pathway Decoration | Litchu/Some decorative paper design with light for hostels. |
| 46 | Helium Balloons | For opening day (2) |
| 47 | Collar mic | 4 |
| 48 | DG | 125 KVA (1 no's) with fuel |
| 49 | Crew Member for Video Shooting | |
| Artist# | | |
| 51 | DJ | |
| 52 | Singer | Well established- Ollywood/Bollywood (Both Male & Female) |
| 53 | Band | |
| 54 | Dance group | |
| 54 | Host | 1 female (TV Anchor) |
| 55 | ACTOR/ACTRESS* | Ollywood |

please mention the name of the Artists in the quotation, else it will be rejected. The deviation of the list of Artist is subjected to prior approval from the concern Authority.

*Subjected to approval.

The front gate decoration will include running LED with the name of the cultural fest (Anugoonj 2k22)

Full Signature of the Bidder

4. Terms and Conditions:

- i) During transportation any damage to the material will be responsibility of the firm.
- ii) The institute reserves the right to reject any or all or part of quotation without assigning any reason thereof.
- iii) The institute will not under obligation, give any clarification to the Event Management Firm

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whose quotations are rejected/notselected.

- iv) Rates quoted should be without any condition from the quotation. Conditional offer will be rejected.
- v) A copy of the work order has to be produced as a proof.
- vi) The Event Management Firm has to make the arrangements as mentioned above in the requirements.
- vii) No extra payment will be made once the bidder is being given the work order based on the quoted price.
- viii) All transport and hospitality expenses for the artists and workers engaged by the firm have to be borne by the firm/Eventmanager.
- ix) The firm required to deposit the EMD of Rs 30,000/- in the form of demand draft drawn in favour of "**Principal, Government College of Engineering, Kalahandi**) Payable at Bhawanipatna along with quotation.
- x) The authority holds all the rights to offer the assignment to any of the Bidder in case of equal quotes.
- xi) GCEK, Bhawanipatna reserves the Right to accept or reject any Proposal and to annul the quotation process and reject all proposals, at any time prior to award of work order, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the ground for rejection of any Proposal.
- xii) The selected bidder to whom the offer will be given to conduct the event, have to deposit a security amount of Rs 70,000/- besides EMD.
- xiii) Proper safety measures from fire; electricity etc will be taken care by the firm.
- xiv) The bidders must submit their bids as required in two parts in separate sealed covers prominently super scribed as Part-I "Technical Bid" and Part-II "Financial Bid" and also indicating on each of the covers the "Quotation call Notice Number & Date" and due date and time of submission as mentioned in Quotation Call Notice.

5. Part-I (Technical Bid)

Excepting the price schedule, all other documents as mentioned in para 2 (i-viii) along with bidding documents duly signed by the authorized person in each page shall be covered in Part-I (Technical Bid).

6. Part-II (Financial Bid)

All indications of price shall be given in Part-II (Financial Bid).

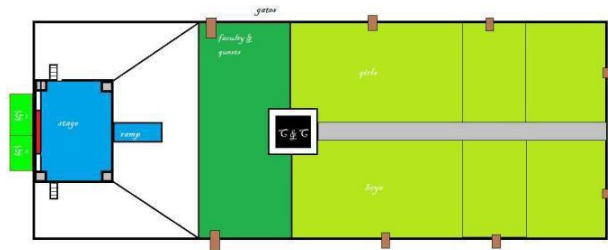
Both sealed covers Part-I "Technical Bid" and Part-II "Financial Bid" should be placed in a third cover along with requisite EMD & cost of Tender documents (separately in the form of DD drawn in favour of Principal, GCEK, Payable at Bhawanipatna), others requisite supporting documents etc. and sealed. The sealed cover containing tender documents as per procedure indicated above



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should be sent to the Office of the Principal, GCEK BHAWANIPATNA by Registered Post/Speed Post addressing to the Principal, Government College Of Engineering Kalahandi within the due date and time as stipulated. The sealed envelope must show the name of the bidder and firm super scribed as **“Quotation for Event Management For Annual Cultural Function Anugoonj 2k22”** on the top.

5. All disputes arising out of the contract shall be referred to courts under the jurisdiction of BHAWANIPATNA court only.



(Sample Stage Arrangement)

Sd/-
Principal
GCEK, Bhawanipatna