



**GOVERNMENT COLLEGE OF ENGINEERING,
KALAHANDI, BHAWANIPATNA**

**TENDER FOR ANNUAL MAINTENANCE CONTRACT (AMC) OF PORTABLE
RO WATER PLANTS**

Ref No.: GCEK/1238

Date: 20/11/2023

Sealed tenders are invited from the eligible Distributors / Dealers for Comprehensive Annual maintenance Contract of RO water Plants of the Hostels. The details of the Tender shall be available on GCEK website www.gcekbpatna.ac.in. The last date of submission of the tender is 09-12-2023 up to 4.00 P.M.

The undersigned reserves the right to extent the date and accept or reject any or all EOI without assigning any reason thereof.


Principal
Principal

**Govt. College of Engineering
Kalahandi, Bhawanipatna**

**NOTICE INVITING TENDER FOR ANNUAL MAINTENANCE CONTRACT OF
PORTABLE RO WATER PLANTS**

Schedule of Events

Nature of the Work	Annual Maintenance Contract of RO Water Filters
Quantity	Annual Maintenance Contract of RO Water Plant (03 RO Water plant)
Cost of Tender Document	Nil
Earnest Money Deposit (EMD)	Rs.3,000/- EMD to be paid through Demand Draft in favour of Principal, Govt. College of Engg. Kalahandi payable at Bhawanipatna
Date and time of Publishing of tender	23/11/2023
Website for downloading Tender Document	www.gcekbpatna.ac.in
Bid Submission Start Date & Time	26/11/2023 10AM
Bid Submission Closing Date & Time	09/12/2023 4 PM
Technical Bid Opening Date & Time	12/12/2023 12 Noon
Bid Validity	90 Days from the closing date of bid submission

ELIGIBILITY CRITERIA

1. Companies/Bidders should be in existence for over two years in the business of providing AMC Services for RO Water Filters.
2. The firm/company should have a previous contract for AMC of RO Water Filters for at least one year with a Government Department/Public Sector Undertaking in the State of Odisha. The company should furnish its contract documents with a Govt. office for the last one year.
3. The commercial bid would be opened only after the technical bid is found satisfactory. Tender received after the prescribed cut-off date and time will be rejected forthwith.
4. The Vendor should submit an undertaking with the Technical Bid to the effect that he or his firm has not been black listed by any of the Departments/Organizations of the Government of India/Government of Odisha and no criminal case is pending against the said firm on the date of submission of this bid (**Prescribe Performa as per Annexure E**).
5. The vendor must furnish details of GST No. and PAN No. in **Annexure-A** and also submit the photocopy copy of these documents.
6. The rates quoted should be firm and in Indian Rupees. In case of any difference / discrepancy between the rates quoted in figures and words, the later shall prevail.
7. The Tender Document with each page duly signed by the authorized signatory (who has signed the Bid), should be submitted with the Technical Bid in token of bidders confirmation to accept the terms and conditions and other provisions contained in it.
8. The bidder shall quote the Technical and Commercial bids only as per the format enclosed at "Annexure-C" and "Annexure- D".
9. Conditional bids shall not be considered and will be rejected out-rightly at the first instance.

DECLARATION

I/We have read the Terms & Conditions to BIDDERS and accepted the same. I/We have made my /our offer keeping in view of all these conditions forming part of the tender inquiry. I/We have submitted an demand draft amounting Rs. 3,000/- (Rupees three thousand only) vide DD. NO. _____ dated _____ . A copy of the Tender Document with each page duly signed (by the signatory signing this Declaration and the Bid Proforma) is also submitted.

GST No. of the Bidder:

PAN No. of the Bidder:
(Mandatory)

Mobile No. :

Telephone No.:

Place:

Date:

Signature, Name and Address of the Bidder with Seal

SCOPE OF WORK AND TERMS AND CONDITIONS

1. Scope of Work: Location of RO Water Plants installed in the premises of the College is as under: -

Hostel	Capacity
VHR Hostel	250 Litr/hour
MTHR Hostel (Ladies Hostel)	250 Litr/hour
APJHR Hostel	250 Litr/hour

2. The AMC is for **quarterly** preventive checks as well as for break down maintenance and includes repair of the following parts free of charge during the AMC Period
- All kinds of filters
 - Pre-filter candle
 - Carbon block
 - RO Membrane
 - Flow Restrictor Tube
 - Post Carbon Filter
 - Pump
 - Adapter
 - All Valves
 - PCB (circuit)
 - TDS Controller
 - SV (Stopper)
 - Motors
 - Worn out parts etc.
3. ROs will be checked on quarterly basis to ensure the TDS level is within the permissible limits. Valve, Pressure meter, Strainer will be replaced whenever required at free of cost.
4. **Filter/candle and, Sediment Filter, Electrical fitting (LPS, SV, Controller, sensor, dispensing switch, pump, SMPS, and other electrical parts) with motors (if required) must be replaced whenever required at free of cost.**
5. **Membranes, PP spun, must be replaced once in a year at free of cost.**
6. It may be ensured that rates for parts of authorized brand or of standard quality only will be considered for replacement/repair under AMC. In case it is found at a later stage that substandard/inferior quality items supplied, necessary action will be taken against firm, including forfeiture of Performance Security and debarring them for quoting future tender.
7. If the contractor fails to undertake the job satisfactorily at any period of time or withdraws his services, the College has every right to cancel the contract and forfeit the performance security deposit without assigning any reason what so ever.
8. The terms & conditions for AMC for the period of one year w.e.f. Award of contract are as follows:-
- The firm will start working immediately after award of the contract.

- b. The firm will maintain the ROs as it is and where it is basis and will not charge extra money for any repairs.
 - c. The firm will attend to all complaints on receipt of information about breakdown/repair from the Superintendent of Hostels directly. The services would be provided on regular basis during day time and in case of emergency beyond working hours including holidays.
 - d. Proper record of servicing & repair etc. of the breakdown/maintenance would be maintained by the firm.
 - e. The bill will be paid after First visit of the firm.
 - f. No increase in amount shall be considered during the full period of AMC i.e. for one year. Charges like transportation fare etc. for providing the services for attending the complaints covered under this AMC will not be admissible.
 - g. Violation of the any clause mentioned above will entail cancellation of the contract.
 - h. The College has the rights to terminate this AMC at any time without assigning any reason what so ever, if the services are found to be unsatisfactory.
9. The rates quoted will remain valid for one year from the date of acceptance of this Commission's award of contract. However, the contract can be extended for a further period of one year at the discretion of the Authority on the same rates and the same terms and conditions.
10. The bidder who has quoted lowest rates will be considered.
11. The firm must have experience of at least 02 years in the maintenance of RO Plants/Water purifiers. The prospective bidder must also furnish a copy of PAN, GSTIN. In the absence of these documents, the quotation will not be entertained.
12. All quotations should be submitted before the time & date fixed for the receipt of quotations.
13. EMD of unsuccessful Tenderers will be returned/ refunded once the work is awarded to successful bidder. Offer without Earnest Money will be ignored. The earnest money/bid bond deposited by the bidder shall be forfeited by the College due to following reasons:
- (I) If tender is withdrawn during the validity period i.e. completion of process of awarding the contract.
 - (II) If tender is varied or modified in any manner during the validity period or any extension thereof.
 - (III) If a Tenderer, whose tender has been accepted, fails to furnish security deposit/performance bank guarantee within 10 (Ten) days of award of the contract. The bid will be cancelled and Earnest Money forfeited. The earnest money of unsuccessful bidders will be returned after completion of the process.
14. The EMD of successful Tenderer will be held as Performance Security by the College. This will be refunded on successful completion of the AMC.
15. An agreement will be signed by the firm after award of the AMC.

TENDER NO.
Proforma for Technical Bid

Name of the Tendering Company/Firm/Agency		
Name of the Director of the Company/Active Partner of Firm/Authorized Agent/Proprietor		
Full Address & Tel. No.		
E mail Address		
Date of commencement of Business		
Status of the organization (i.e whether proprietorship, partnership,Pvt. Ltd., etc.)		
GST/PAN No. of the Organization (Enclose photocopy)		
Details of two prominent organizations served/being served with similar services (Also attach a comprehensive list of the organizations served in the recent past)	Name and Address	Annual Cost of Contract
Do you agree with the terms and conditions stipulated in Annexure-B		

Declaration: It is certified that the information furnished above is correct to the best of our knowledge & belief. We have gone through the terms and conditions stipulated in Annexure-B and confirm to abide by same.

Signature.....

Place-----

Name.....

Date.....

Designation.....

TENDER NO.

Proforma for Commercial Bid

BOQ for Maintenance and Repair of RO Plants in GCEK, Bhawanipatna.

Description of Work (Maintenance/Repair and Replacement)	Rate in lump sum includes Maintenance/Repair and Replacement of equipments /items as listed in Scope of work. Preventive Visits and visits on calls. Replacement of Filter/candle and Membranes quarterly. (in Rupees) inclusive of GST/ Service Charges etc.
Maintenance/Repair and Replacement of equipments/items as listed in Scope of work. Preventive Visits and visits on calls. Replacement of Filter/candle and Membranes quarterly.	
Total	
GST	
Grand Total	

Grant total Amount in Words: _____)

Note:

1. All material/items shall be confirming to specifications/standards.
2. Stickers showing the service date and due date for service shall be pasted on ROs.
3. Monthly Preventive visits may be made.
4. Filter/candle and Membranes may be replaced quarterly.
5. The bidder will have to quote inclusive of GST/any other taxes applicable for the above item.
6. College reserves the right to accept or reject any offer without assigning any reasons whatsoever.
7. College reserves the right to cancel this tender in case the proposal received is not satisfactory.
8. It is certified that the information furnished above is correct to the best of our knowledge & belief.

Place: _____ Signature: _____

Date: _____ Name: _____

Seal of the Organization

Designation: _____

SELF – DECLARATION - NON BLACKLISTING

To
The Principal,
GCEK, Bhawanipatna

In response to this Commercial Bid, I/We hereby declare that presently our Company/firm M/s _____ is having unblemished record and is not declared ineligible for corrupt and/or fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU/Autonomous Body. We further declare that presently our Company/firm M/s _____ is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/Central Government/PSU/Autonomous Body on the date of Bid submission and no Criminal case is pending against the firm/employees.

If this declaration is found to be incorrect at any stage then without prejudice to any other action that may be taken, my/our EMD deposit may be forfeited in full and the award of work contract if any to the extent may be cancelled.

Thanking you,

Place: _____

Date: _____

Signature: _____

Name: _____

Designation: _____

Seal of Organization

1/1/2011/23