



GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI
AT: Kand Bandopala, PO: Bhawanipatna Engg. College, Dist:
Kalahandi, PIN 766003, ODISHA.

No:GCEK/1436

Date: 21/07/2026

QUOTATION CALL NOTICE

Sealed quotations are invited for preparation of 5-minute promotional video of Government College of Engineering, Kalahandi, Bhawanipatna, along with a 2-minute 30-second college Anthem from the 51 empanelled agencies embedded by I&PR Department Vide notification no. 1584 dated 25.01.2024. Agencies may apply in the prescribed format which can be downloaded from the website (<http://www.gcekbpatna.ac.in>). The Last date of receipt the quotation is **31/07/2026 at 5.00 PM**. Quotations will be opened on **01/08/2026 at 3.00 PM**. The sealed quotations super-scribing the quotation call notice number should be submitted to "The Principal, Govt. College of Engineering, Kalahandi, Bhawanipatna, At: Bandopala, Po: Bhawanipatna Engg. College, Kalahandi-766003." through Speed Post / Registered/ Courier etc. Quotations received after the scheduled date and time will be summarily rejected. The authority reserves the right to accept or reject any quotation without assigning any reason thereof.

Sd/-
PRINCIPAL

Enclosed: Section- I: Term & Conditions and Important Instructions for Bidders.
Section-II: Specification of the Items.

SECTION-I: Terms & Conditions: -

1. Quotation will be received by speed post / registered post / courier service / person in sealed cover addressed to "The Principal, Govt. College of Engineering, Kalahandi, Bhawanipatna, At: Bandopala, Po: Bhawanipatna Engg. College, Kalahandi-766003." It should be mentioned the Quotation Call Notice No. above the envelope for reference.
2. Bidders are requested to provide details address along with Pin Code, Contact No. and e-mail ID for easier communication.
3. The Price Bid should clearly mention the total price (without taxes), applicable taxes, Total price (with taxes).
4. As per the approved rates communicated by the Information & Public Relations Department, Government of Odisha, vide File No. IPR-AVP-MISC-0002-2023/837/IPR, BBSR, dated 12.01.2024.
5. The bidders/agencies must be included in the **empanelled list of agencies** approved by the Information & Public Relations Department, Government of Odisha, vide File No. **IPR-AVP-MISC-0002-2023/1584/IPR, BBSR, dated 25.01.2024.**
6. The quoted amount shall **not exceed the approved rates** communicated by the Information & Public Relations Department, Government of Odisha, vide File No. **IPR-AVP-MISC-0002-2023/837/IPR, BBSR, dated 12.01.2024.**
7. The promotional video & college Anthem be submitted to the office of the undersigned within 15 days of receipt the work order. The successful Bidder/agencies has to submit the draft promotional video and the college Anthem to the office for finalization. The undersigned reserves the right to finalize the promotional video and college Anthem.
8. No advance payment shall be made. Any cost of transportation to be managed by the bidder at his own cost. Undersigned will not take any responsibility of transportation of items.
9. Rate should be quoted per Unit including all taxes and it cannot be changed after dropping the quotation.
10. Necessary Taxes will be deducted as per Govt. norms
11. GST Registration (Permanent / Provisional) Certificate is mandatory for dropping the quotation. (Self attested photocopy to be enclosed along with the quotation& Original when asked for after opening the quotation). Quotation without these enclosures will be rejected.
12. Bill should be submitted in triplicate for payment with relevant delivery challan on proper certification. Payment will be made after completion of supply of required items in good conditions.
13. Necessary Certificate like GST registration, PAN Card and bank details should be attached with the bill. Income tax as per rule will be deducted from bill.
14. The undersigned reserves the right to accept or reject any quotation including the lowest one without assigning any reason what so ever.

Sd/-
PRINCIPAL

General Information

1. BIDDER PARTICULARS (To be filled by the bidder)

Sl.	Particulars	
i	Name of the Firm/Bidder/Supplier :	
ii	Name of the Proprietor/Partner/Director :	
iii	Email address:	
iv	Telephone Number(s):	
v	GSTIN	
vi	Permanent Account No.(PAN):	

2. DOCUMENTS TO BE SUBMITTED:

- i) Self attested copy of PAN
- ii) Self attested copy of GSTIN
- iii) Duly signed form showing price (Section-II)

Note: If the above documents are not submitted the quotation will be summarily rejected.

Section-II: Specification of the Items

5-minute promotional video showcasing the infrastructure, academic activities, achievements, facilities, and other significant activities of **Government College of Engineering, Kalahandi, Bhawanipatna**, along with a **2-minute 30-second college Anthem** featuring an original musical composition and suitable visuals for institutional branding, outreach, and official presentations.

Sl. No	Description	Rate without Tax (₹)	Rate with Tax (₹)
1.	5-minute promotional video		
2.	2-minute 30-second college Anthem		
	Total	₹	₹

Signature of the Bidder