



**GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI,
BHAWANIPATNA**

No. GCEK/077

Date: 01/02/2023

Invitation of Quotation for Supply of Weighing Machine (Electronic Analytical and Precision Balances)

Sealed Quotations are hereby invited by the undersigned for Supply of Weighing Machine (Electronic Analytical and Precision Balances) for the College as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 15/02/2023 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under “**QUOTATION FOR SUPPLY OF WEIGHING MACHINE (ELECTRONIC ANALYTICAL AND PRECISION BALANCES)**”. The quotations will be opened in the office of the undersigned on 16/02/2023 at 3.30 PM. The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Sd/-
PRINCIPAL

TERMS AND CONDITIONS OF QUOTATION

1. The quotations received after this deadline & unsealed shall not be entertained under any Circumstances whatsoever. In case of postal delay this College will not be responsible. The offer Submitted Email shall not be considered and no correspondence will be entertained in this matter.
2. Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be sent to the office of the undersigned by Indian post/courier services.
3. Rates must be quoted in Indian rupees and as per the format specified taxes extra if any must be written separately.
4. Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
5. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
6. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
7. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.



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8. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
9. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation: -
 - Firm shall be registered with the Government of Odisha / Central Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - The firm should not be black listed by any Govt. Agency/Dept.
10. Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
11. Delivery Period – within 30 days from Purchase order.
12. Liquidated Damage: - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
13. Payment Terms: Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the Government College of Engineering, Kalahandi, Bhawanipatna.
14. Disputes: -In the event of any dispute or disagreement arising between the contractors
15. and any other department of GCE, Kalahandi with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Principal, GCE, Kalahandi whose decision will be final and binding upon the contractor.
16. GCE, Kalahandi reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the GCE, Kalahandi will be final in this regard.
17. Bidder must quote the product as per specification provided in Annexure 1.
18. Catalog must be attached with quotation for technical evaluation.
19. The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.
20. The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the GCE, Kalahandi, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Sd/-
PRINCIPAL

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)



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Annexure 1

S. No.	Particular	Specification	Required Qty
1.	Weighing Machine (Electronic Analytical and Precision Balances)	Capacity:100Kg L.C : 10 gram	01
2	Weighing Machine (Electronic Analytical and Precision Balances)	Capacity: 20Kg L.C : 2 gram	01
3	Weighing Machine (Electronic Analytical and Precision Balances)	Capacity:200 Gram Four walled glass lid chamber, Stainless steel base plate Readability: 0.001 gram Linearity: ± 0.002 gram Pan Size(mm/inc):90 ϕ	03



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**[On the letterhead of firm]
ANNEXURE “2”
PRICE BIDFORM**

To

The Principal,
GCE, Kalahandi.
Bandopala
Kalahandi-766003

Dear Sir,

1. I/We Submitted the quotation for Enquiry No: GCEK/.....Dated 01/02/2023 “QUOTATION FOR SUPPLY OF WEIGHING MACHINE (ELECTRONIC ANALYTICAL AND PRECISION BALANCES) AT GCE, KALAHANDI ” DUE ON 15/02/2023 at 05.00 PM for Supply of Weighing Machine (Electronic Analytical and Precision Balances) at GCE, Kalahandi”.
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty.	Quoted Make	Price/Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)

Note:-

1. **The Bidder must quote only single make & model.**
2. **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be REJECTED.**
3. **The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.**
4. **Catalogue must be attached with quotation for technical evaluation.**
5. **The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**



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Date _____

(Name) _____

Place _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name:- _____

Bank Account No.: _____

IFSC Code:- _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

Seal: _____