

**GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI, BHAWANIPATNA**  
(A Constituent College of Biju Patnaik University of Technology Odisha)  
AT: Bandopala, PO: Risigaon, Bhawanipatna, PIN- 766002  
Dist. – Kalahandi (Odisha), Website: [www.gcekpatna.ac.in](http://www.gcekpatna.ac.in)

**No. GCEK/Lib.- 19/05**

**Date: 18/12/2019**

**OPEN TENDER NOTICE**

**1. INTRODUCTION**

The Government College of Engineering, Kalahandi, Bhawanipatna, is a Constituent College of Biju Patnaik University of Technology, Odisha, inviting sealed bids under Two Bid System i.e. Technical Bid and Financial Bid from bonafide, resourceful and reliable service providers/ Vendors/Suppliers for requirements in the GCEK, Central Library for Supply, Installation and commissioning of Server & Accessories and Battery & Inverter (**Approximate cost. Rs 2,00,000 (Two Lakh)**).

Interested bidder/bidders may apply in prescribed tender document which can be downloaded from the Institution website i.e. [www.gcekbpatna.ac.in](http://www.gcekbpatna.ac.in). The bidder must attach Account Payee Demand Draft of Rs **500/-** (Rupees One thousand non-refundable) only towards tender cost drawn in favour of **“Principal, Government College of Engineering, Kalahandi”** payable at Bhawanipatna from any Nationalized Bank with copies of valid GSTN/Income Tax Clearance Certificate and other relevant documents of the bidder. Failing which the bid will liable for rejection.

Sealed envelope containing the complete tender documents super-scribed as **“Bid for Supply, Installation, commissioning of Server with accessories and Inverter with Battery”** are invited from service providers/ Vendors/Suppliers for requirements in the GCEK, Central Library. The tenders should be submitted through speed Post/ Registered Post address to **“THE PRINCIPAL, GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI, AT: BANDOPALA, PO: RISIGAON, PIN 766002, DIST.: - KALAHANDI, BHAWANIPATNA, ODISHA”** so as to reach by the scheduled date and time. Tenders received beyond the scheduled date and time shall be summarily rejected. The undersigned reserve the right to extend the date and accept or reject any or all tenders without assigning any reason thereof.

**2. IMPORTANT DATES:**

Date of Release of Tender	18.12.2019
Last Date and Time of Submission of bids	17.01.2020 (14.00hrs)

Date and Time of Opening of Tender	17.01.2020 3.00hrs)
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### **3. EMD (BID SECURITY)**

The interested bidder/bidders may put the tender document complete in all respects along with Earnest Money Deposit (EMD) of 1% tendered (quoted) value only in shape of Account Payee Demand Draft drawn in favour of “**Principal, Government College of Engineering, Kalahandi**” payable at **Bhawanipatna** from any Nationalized bank and other relevant documents. The bid securities of the unsuccessful bidders shall be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. No interest shall be payable by the Institute on EMD. In the event of the successful bidder/bidders failing to comply with any provision of the contract, EMD/Security Deposit shall stand be forfeited. The bid security is normally to remain valid for a period of forty-five days beyond the final bid validity period.

- Bids shall remain valid for 180 days after the date of Bid opening prescribed by GCEK, Bhawanipatna. A Bid valid for a shorter period shall be rejected as non-responsive.
- In exceptional circumstances, GCEK, Bhawanipatna may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Bid security shall also be suitably extended. A bidder granting the request is not required nor permitted to modify the bid.

### **4. PERFORMANCE SECURITY DEPOSIT**

The successful bidder shall have to deposit a Performance Security Deposit of the 5% (approx.) of the total amount of supply order within a week of the receipt of the LOI/Order. The performance security deposit will be furnished in the shape of Account Payee Demand Draft drawn in favour of “**Principal, Government College of Engineering, Kalahandi**” payable at **Bhawanipatna** from any Nationalized bank. The performance security deposit should remain valid for a period **of 60 days** beyond the date of completion of all the obligations of order to the successful bidder.

### **5. TWO PART TENDER INSTRUCTIONS**

The bids have been invited under two bid system i.e. Technical Bid and Financial Bid. The interested bidder/bidders are advised to submit two separate sealed envelopes super-scribing “Technical Bids” and “Financial Bids” to the **Principal, Government College of Engineering, Kalahandi, Bhawanipatna**. Both sealed envelopes should

be kept in a third envelope of bigger size duly sealed super-scribed “**Bid for Supply, Installation, commissioning of Server with accessories and Inverter with Battery**” at GCEK Central Library, Bhawanipatna.

**6. Technical Bid (Pre-qualification criteria (Envelop No -1)**

The Bidders are required to submit technical bid enclosing therewith photocopies and mention Page Number of following documents, failing which their bids will be summarily rejected and will not be considered any further:-

Pl. Mention Page Numbers

Sr. No.	Criteria as per tender Clause No.06	Vendor Response / Remarks	Page No.
1	The bidder must be a valid registered Company/Firms/ Distributors/Authorized Dealers /Sellers/ Agencies of India or Odisha. Documentary evidence to be submitted to that effect to do the business for these items/works.		
2	The bidder must have its own establishment having valid GSTN and PAN. Documentary evidence to be submitted for GSTN/Sale Tax and Income Tax Clearance certificates issued by the concerned authority for last three years.		
3	The bidder should have their presence in Odisha. Valid proof should be submitted along with the bid.		
4	Copy of the Trade License to be submitted		
5	The bidder shall have executed “Similar Nature” of single order for an amount not less than Rs.10 lacs in last three financial years each in Government Department/PSU/ Autonomous Body/Educational bodies or any reputed organizations. References order copy along with proof of completion certificate for the project must be provided.		
6	The bidder should have an annual turnover not less than Rs.50Lakhs each during the last three consecutive financial years. Bidder should submit photocopy of audited balance sheet of the above criteria.		
7	Tender documents will have to be accompanied with Tender Cost of Rs. 500/- and EMD as stipulated. Tender/Bid received without tender cost and EMD is liable for rejection.		
8	Technical Bid Format of Server PC, Monitor, Barcode Printer, Keyboard & Mouse and Battery & Inverter: Annexure-I		
10	Price Bid: Annexure-II		
11	Bidder’s Details form: Annexure – III		
12	Financial Capability of Bidder: Annexure- IV		
13	Declaration of Bidder: Annexure – V		
14	General Terms and Conditions: Annexure-VI		

The bidder is required to enclose self attested photocopies of the above documents along with the Technical Bid, failing which their bids may be summarily/out rightly rejected and may not be considered:

**Price Bid (Envelop No. 2)**

The Price Bid as per Performa given in the tender documents at **Annexure-II** filled up and submitted in Envelope No -2 must be duly sealed superscript with name of tender. Any conditions given in the Price Bid may cause rejection of Bid.

- (i) The financial bids of only technically qualified bidders will be opened in the presence of their representatives, if attending bid opening on a specified communicated date and time.
- (ii) Any effort by a bidder or bidder's agent / consultant or representative, whosoever described to influence the GCEK/in any way concerning scrutiny / consideration / evaluation / comparison of the bid or decision concerning award of contract shall entail rejection of the bid.
- (iii) Unit rates should be quoted separately for each item. Quantities can be increased or decreased by purchaser and bidder has to supply deviated quantities at the rates prescribed and approved by the purchaser in the tender document. Prices should be inclusive all taxes, charges, duties, installation and commissioning.
- (iv) The prices may be quoted in Indian Rupees.
- (v) The conditional bids shall not be considered and likely to be rejected in very first instance.
- (vi) All entries in the bid form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid form. The cuttings, if any, in the Bid/ Bid application must be initialled by the person authorized to sign the bid.
- (vii) The envelope containing Technical Bid shall be opened first on the scheduled date and time at the office of GCEK, Bhawanipatna, in the presence of the representatives of the Companies, Firms / Agencies, if any, who wish to be presented on the spot at that time. The Tender Evaluation Committee will set criteria for evaluating the vendors on the information provided by them and shall set cut off level to qualify required number of vendors for their financial bids. Financial bids of technically qualified, eligible bidders meeting all the requisite criteria only shall be opened on a date, time & place to be stipulated in presence

of attending short listed bidders or their authorized representatives. The L1 bidder (qualifying total eligibility criteria) will be arrived at after consideration of all aspects by the Committee so nominated for the Contract.

(viii) Price bid of the bidder qualifying in the techno Commercial bid evaluation will be evaluated. The bidder who has qualified in the Techno Commercial bid evaluation and returns with lowest quote in financial bid.

## **7. Submission of Bid**

- i. The bid shall be written in English only.
- ii. The bid prepared by the bidder shall comprise of technical bids and price bid.
- iii. Bid may be submitted in the following manner:

**Envelop No.-1:** Shall contain all the information and documents in the same serial order as shown in the technical bid. The complete document must be numbered chronologically. On the top of envelope must be super-scribed "Technical Bid" and shall also contain the bid tender cost and EMD.

**Envelop No.-2:** Shall contain the rates/prices of the items duly filled in (schedule of rates) and signed and stamped. On the top of envelope must be super-scribed "Price Bid".

(Please note that the price should not be indicated in any of the documents enclosed in envelope-1).

- iv. All the envelopes must be super-scribed "**Bid for Supply, Installation, commissioning of Server with accessories and Inverter with Battery**" with due date and time and shall be sealed in third envelope of bigger size addressed to "**The Principal, Government College of Engineering, Kalahandi, At: Bandopala, Po: Risigaon, PIN-766002, DIST.: - Kalahandi, Bhawanipatna, ODISHA**". The Tender must reach on or before 17.01.2020 at 14.00hrs.
- v. Incomplete and conditional tender will be rejected.
- vi. All the envelopes shall indicate the name and address of the bidder to enable the bid to be returned, if required.
- vii. No other method/means of submission of bid except as stated above shall be acceptable. All the documents submitted in the bid must be legible and self attested. Otherwise the bid is likely to be rejected. Each page of technical and price bid should be duly signed & stamped.

viii. The cover should be sent to the following address:- **The Principal, Government College of Engineering, Kalahandi, At: Bandopala, PO: Risigaon, PIN-766002, DIST.: - Kalahandi, Bhawanipatna, ODISHA.**

ix. Late or delayed tenders shall not be considered. Therefore, please ensure that the tender is submitted/ posted well in time to reach us before the due date.

x. No conditional discounts will be allowed.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI, BHAWANIPATNA**  
**(Tender no. 19/05     Date: 18/12/2019)**

**Annexure-II**

**PRICE BID FORMAT :- (To be submitted in Envelope-II)**

Price bid format for “**Bid for Supply, Installation, commissioning of Server with accessories and Inverter with Battery**” (in the prescribed format only)

(Rate should be inclusive of all taxes, levies, duties, charges, , installation and commissioning)

Sl. No.	Item Description	Make & Model No.	Qty.	Unit Rate	Total
1	Server PC: Processor: Intel i9-9900K Motherboard: ASUS ROG Maximum XI Hero RAM: 16GB. RAM- DDR4 (2600) HDD: 1+1= 2TB SATA LAN: Gigabit LAN Graphic: Integrated Graphic Processor (Max resolution 4096x2304 @60Hz Appropriate Cabinet and Cooling System)		01		
2	Monitor: SAMSUNG 27inch (68.6cm) VGA/HDMI Port Resolution: 1920x1080 Contrast Ratio: 3000:1		01		
3	Barcode Printer: TSC TE 244 Thermal Transfer Barcode Printer		02		
4	Barcode Reader (RETSOL-D 2030)		02		
5	Keyboard & Mouse: Logitech Multimedia. Optical Mouse.		01		
6	Battery & Inverter: Microtech UPS: 2300VA Tabular Battery: 220 Ahx2 (Two Numbers)				

Total amount Rs.....

(In Figure: Rupees.....)

Authorized Signatory (signature in full) : \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Organizations' Rubber Stamp: \_\_\_\_\_

**GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI, BHAWANIPATNA**  
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**Annexure-I**

**TECHNICAL BID FORMAT :- (To be submitted in Envelope-I)**

Make				Model No.	
Sr. No.	Parameter	Specification	Compliance (Y/N)	PART/ Model No.	Remarks
1	<b>SERVER PC:</b>				
2	Processor:	Intel i9-9900K			
3	Motherboard:	ASUS ROG Maximum XI Hero			
4	RAM:	16GB. RAM- DDR4 (2600)			
5	HDD:	1+1= 2TB SATA			
6	LAN:	Gigabit LAN			
7	Graphic:	Integrated Graphic Processor (Max resolution 4096x2304 @60Hz			
8	(Appropriate Cabinet and Cooling System)				
9	Monitor:	SAMSUNG 27inch (68.6cm) VGA/HDMI Port Resolution: 1920x1080 Contrast Ratio: 3000:1			
10	Barcode Printer:	TSC TE 244 Thermal, Transfer Barcode Printer			
11	Barcode Reader (RETSOL-D 2030)				
12	Keyboard	Logitech			
13	Mouse	Multimedia			
14	Battery & Inverter	UPS. 2300VA Tabular Battery 220 Ah (2nos)			
15	Warranty	5 Years Comprehensive 24 X 7 Support			
16	Accessories	All Required Connectors and cables.			

Authorized Signatory (signature in full) : \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Organizations' Rubber Stamp: \_\_\_\_\_



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**Annexure-III**

**BIDDERS' DETAILS**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Remarks</b>
1	Name of the Organisation	
2	Registered Office Address Contact Number Fax Number E –mail	
3	Correspondence / Contact address Name & Designation of contact person Address Contact Number Fax Number E-mail	
4	Is the firm a registered Company/ Firms/ Proprietor etc? If yes, submit documentary proof Year and Place of the establishment.	
5	Is the vendor registered with Sales Tax/GST/ Service Tax etc? if yes, submit valid registration certificate.	
6	List the major clients with whom your organization has been / is currently associated	

Authorized Signatory (signature in full) : \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Organizations' Rubber Stamp: \_\_\_\_\_

**GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI, BHAWANIPATNA**  
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**Annexure-IV**

**FINANCIAL CAPABILITY OF THE BIDDER**

Sl. No.	Name of the Bidder	Turnover (Rs./ Crores)		
		2016-17	2017-18	2018-19
1				

Authorized Signatory (signature in full) : \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Organizations' Rubber Stamp: \_\_\_\_\_

**GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI, BHAWANIPATNA**  
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**Annexure-V**

**DECLARATION**

I, \_\_\_\_\_ Son/Daughter/Wife    of    \_\_\_\_\_

Resident of \_\_\_\_\_

\_\_\_\_\_ Proprietor / Director / Authorized

Signatory of the Company / Firm mentioned above, is competent to sign this declaration and execute this tender document; I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them; The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Authorized Signatory (signature in full) : \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Organizations' Rubber Stamp: \_\_\_\_\_

**GOVERNMENT COLLEGE OF ENGINEERING, KALAHANDI, BHAWANIPATNA**  
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**Annexure–VI**

**GENERAL TERMS AND CONDITIONS**

**The supply will be governed by the following ‘Terms and Conditions’:**

**A. General and Establishing the Eligibility for Qualifications :**

- (i) The Principal, Government College of Engineering, Kalahandi reserves the right to accept or reject any or all tender(s) in part or full without assigning any reasons thereof and his decision will be final in all cases in respect of acceptance/rejection.
- (ii) Bidders are advised to go through the tender documents carefully before submitting the tender documents. It will be presumed that the bidder has considered and accepted all the terms and conditions of this tender. No enquiry, what so ever verbal or written shall be entertained in respect of acceptance/rejection of the tender. **BIDS MUST BE UNCONDITIONAL.**
- (iii) Incomplete tender documents and the tenders received beyond the due date and time shall not be accepted.
- (iv) The bidder should have at least **three years experience** Government Department/PSU/ Autonomous Body/Educational bodies or any reputed organizations. **The proof of such credential should be furnished along with the tender.**
- (v) The bidder should be accompanied by the required amount of (Bid Security) EMD and Tender cost (non-refundable) in shape of DD (**two separate DDs, one for Tender cost and one for EMD**) drawn in favour of “**Principal, Government College of Engineering, Kalahandi**”, and Payable at Bhawanipatna. The EMD of the unsuccessful bidder(s) shall be returned after the successful bidder enters into contract with the institution (Please enclose a Stamped envelope with full correspondence address). The bid security is required to protect the purchaser against the risk of bidder’s conduct which would warrant the security’s forfeiture. The EMD of the successful bidder shall be shall be refunded after the delivery and verification of goods.
- (vi) Each and every page of the tender document attached there to should be signed by the bidder.
- (vii) The bidder should have not been blacklisted by any Government or other organizations. For which an undertaking should be attached with the tender documents.
- (viii) The sealed tender envelope shall be addressed to “**The Principal, Government College of Engineering, Kalahandi, At: Bandopala, PO: Risigaon, Dist: Kalahandi, Bhawanipatna, Odisha, Pin- 766002**”.
- (ix) Incomplete tender and insufficient documents with the tender shall be liable for rejection.

**B. Award of Contract/Purchase Orders:**

- (i) The purchaser will award the contract to the successful Bidder whose bid has been determined as the lowest evaluated bid, provided further that the bidder is determined to be qualified to perform the Contract satisfactory.

**C. Price & Supply:**

The price shall remain firm throughout the contract period. No request for hike in price shall be entertained. **The supply should be free of freight, packing, handling, insurance, incidental service charges etc.** If the supply is made through Railway Parcel/ Registered Post or parcel or courier, the charges will be borne by the supplier. Books sent via V.P.P. will not be accepted. The supplier shall entirely responsible for all Govt. Taxes, duties etc incurred until delivery of the contract to the purchaser site. Every supply should be accompanied by a delivery challan, clearly bearing the details of the items and titles in supply, their quantity and price. **If a vendor is unable to supply books from confirmed PO's within the timeframe, no further orders will be placed and the firm will be blacklisted.** The EMD deposit will not be refunded and treated as punishment.

**D. Timeframe for supply, and cancellations:**

The supply shall have to be delivered at our office during office hours which shall be inspected by authorised official of the institution and if found defective or not up to standard, shall be replaced free of cost.

**E. Invoicing procedure:**

One invoice should be raised against one purchase order. The invoice for supply order is to be submitted in triplicate (3 copies) addressed to "The Principal, Government College of Engineering, Kalahandi". Break up of cost and tax components shall be separately stated in the invoice.

**F. Payment Terms:**

No advance payment is allowed by the purchaser to the supplier for any deal. 100% payment shall be (subject to recoveries, if any) after successful supply with check/inspection/verification and acceptance of supply by the purchaser.

**G. Termination of order:** The order may be terminated at the occurrence of any of the following event:

(i) If the vendor fails to deliver the supply in all respect in due time.

(ii) In case of breach of any terms of agreement or unsatisfactory/ insufficient working on the part of the vendor, if at any time, found that the information provided by the vendor in any form about services and related matters are incorrect and result in losses in any form to the Institute.

(iii) In such case(s), the institute will be at liberty to cancel the order without giving any prior notice to the vendor.

**H.** The Institute reserves the right to change or modify or amend or substitute any clause in the terms and conditions that are listed above if required, at any time.

**I. Arbitrations :**

(i) All disputes and differences arising out or concerning the work shall be subject to the sole arbitration of The Principal, Government College of Engineering, Kalahandi or his nominee

(ii) Any Legal disputes that may arise out of the supply of books by Vendors shall be subject to the jurisdiction of a court in **Bhawanipatna/ Hon'ble High Court of Odisha.**

Sd/-  
**Principal,GCEK,  
Bhawanipatna**